WebFX

Website Maintenance Monthly and Quarterly Checklist

Year:

Monthly

Monthly	Jan	Feb	Mar	Apr	May	Jun	Jul	Agt	Sept	Oct	Nov	Dec
Review your website performance	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Check your site load time	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Test your checkout process	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Back up your site data	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

Quarterly

Quarterly	Q1	Q2	Q3	Q4
Analyze your website to see what could be improved	☐	☐	☐	☐
Update website content	☐	☐	☐	☐
Test your website on different browsers	☐	☐	☐	☐

For more information, visit **https://www.webfx.com/blog/web-design/website-maintenance-checklist/**